

**D R A F T**

**REGULATIONS  
&  
BY – LAWS  
SOUTH ASIAN ASSOCIATION OF PHYSIOLOGISTS**

Name of Association : South Asian Association of Physiologists (SAAP)

Area of Operation : The area of operation shall be **Sri Lanka** and the remaining SAARC countries.

Address : **SAAP Secretariat, College of Obstetrics & Gynecology,  
Colombo  
Sri Lanka**

**Article 1**

**Name and Constitution**

**Background and Composition**

The name of the body shall be the “South Asian Association of Physiologists” (SAAP). It is not-for-profit professional organization committed to the advancement of physiology from basic research to clinical problems, and consists of more than 1200 members. Founded on November 16, 2008 in Islamabad, the Association provides a forum for the leadership and exchange of information to stimulate discussion and collaboration among physiology community of South Asian region, active in all aspects of their profession. SAAP also strives to establish effective communication among physiology community of the region. Additionally, SAAP conducts periodic conferences, symposia and workshops and cooperate with other organizations having similar or related interest.

SAAP is formed with the combined efforts of the academicians, researchers and clinicians from all the South Asian Association of Regional Cooperation (SAARC) countries working in diverse sub-specialties of Physiology. Its constitution shall be the constitution of each Physiology Society of all SAARC countries (where ever exists) that include Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka. Physiological Society from these countries and individual members from countries where no Physiological Society exists, will need to apply for membership and formally accepted in the SAAP. **Consequently all membership of SAAP member societies will be the member of SAAP but for all benefits and advantages an individual member will be required to apply through their respective societies. The Association shall be a SAARC recognized Body adopting the principles of SAARC Charter.**

The Association shall be affiliated with the other continental and regional Physiology Associations that are in the Membership of the International Union of Physiological Sciences (IUPS) and Federation of Asian and Oceania Physiological Societies (FAOPS) and take part in their activities.

## **Article 2**

### **AIMS and Objectives**

The membership of the SAAP is committed to following Objectives:

- 2.1** To promote peace, harmony, amity and progress in the South Asia Region using the SAAP platform.
- 2.2** To build foundation of scientific bond amongst the physiologists, scientists, researcher and students in Physiology and allied sciences, of the SAARC Member Countries consonant with the SAARC Charter.
- 2.3** To promote understanding and co-operation among physiologists, physiological associations/physiological societies, colleges, medical colleges and universities, teaching Physiology and allied sciences in the SAARC countries.
- 2.4** To develop and promote co-operation in all matters related to Physiology education and research for the advancement of Physiological sciences among the SAARC member countries.
- 2.5** To foster exchange of information and ideas in the field of Physiology and allied sciences between the SAARC member countries and to facilitate activities consonant with SAARC Charter as a SAARC recognized Body.
- 2.6** To exchange technical information, experiences and expertise for welfare of the SAARC Member Countries by organizing seminars, workshops, symposia, technical fairs.
- 2.7** To facilitate communication between the Member Societies and to organize and hold Regional Conferences every two years (biennial) or at such other times as determined by the General Council and to promote and support such other activities as may be deemed necessary for the realization of the above aims.
- 2.8** To facilitate travel and hospitality for conference participants wherever convenient.
- 2.9** To cooperate with the IUPS, FAOPS and other international bodies in scientific and educational programs.

## **Article 3**

### **Nature of the Organization**

The Association is an inter-disciplinary scientific organization dedicated to field of Physiology from basic medical research to clinical issues and Physiology education and

research in SAARC countries. The Association will be affiliated with other Scientific Federation(s) for accomplishment of its objectives.

#### **Article 4**

##### **Membership**

- 4.1 The SAAP shall comprise of Physiology Societies or their equivalent bodies of south Asia existing at present who have given their signature and accord to the regulations and by-laws.
- 4.2 Physiology Societies in other countries of the region which may later be created may apply for membership of the SAAP. Such application/s should include a list of Members and regulations and by-laws of the Society and be forwarded to the Secretary General, SAAP. The Executive Council shall consider the application and may give approval for admission that will be subject to approval by the General Council. **Usually** not more than one Society from each country shall be admitted. **However, an equivalent society with a sound membership of more than 200 members ideally with the understanding of the preceding society shall also eligible to represent physiology community in that country. In such a case SAAP obligations including financial will have to be shared between the two societies and subscription by the two societies shall have paid separately.** Every application shall imply agreement with the regulations and by-laws enforce.
- 4.3 Members of the various Physiology Societies which subscribe to the SAAP shall **ipso facto** be Members of the SAAP.
- 4.4 Physiologists and scientists interested in Physiology from countries where no Physiology Societies exist may apply for Membership of the SAAP as individual members. Admission shall be decided by the Executive Council and ratified by the General Council.

#### **Article 4A**

##### **Eligibility**

Any person of 18 years age and above, who is qualifies in Physiology or any other discipline related, possessing a sound mind and good moral character can become a member of the Association provided the person agrees to abide by its constitution and rules and regulations and by-laws governing it.

#### **Article 5**

##### **Structure of the Association**

The administration of the Association shall be entrusted to:

- 5.1 The General Council
- 5.2 The Executive Council
- 5.3 The Advisory Council.**

##### **5.1 The General Council**

The General Council shall have supreme jurisdiction in SAAP and its ultimate approval is

a pre-requisite for the implementation of decisions discussed and agreed to have assumed by the Executive Council specially on issues of governance of SAAP.

The General Council shall consist of Office bearers including a student representative (preferably at post-graduate level) of the member Societies. In countries where Physiology Society is not established, one senior physiologist will be co-opted (with no right to vote) until such time that a national Physiology Society is formed in that country.

#### 5.1A **Responsibilities and Functions of the General Council**

- 5.1. A.1** The General Council shall meet on the occasion of each SAARC conference of Physiological Societies conducted by the association. Secretary General will be responsible to invite agenda items from the member societies two months prior to scheduled meeting. The agenda will be finalized in consultation with the SAAP President and shall be circulated to each Member of the Executive Council and Secretary of member societies at least one month prior to the meeting. Member societies will be responsible to share the proposed agenda among the participating members of their societies into General Council meeting.
- 5.1. A.2** The General Council shall meet also in extraordinary session whenever the Council deems it necessary advisable or at the written demand of one third of the members, providing that three months notice of the meeting is given and that the agenda are circulated at least one month prior to the meeting.
- 5.1. A.3** Where more urgent decisions are required, the President shall be empowered to make necessary decisions provided that he has obtained the written approval of the majority members of the General Council. All such decisions however must be ratified at the next meeting of the General Council.
- 5.1. A.4** Meetings of the General Council shall be presided over by the President or in **his/her absence by the senior most Vice-Presidents at the Executive Council.**
- 5.1. A.5** The other Members of the Executive Council and the Chairman of the Committees may be invited to attend the General Council but without voting rights, except as part of their country's delegation. Individual Members, as defined in Article 4, paragraph 4, may be invited to attend the General Council without voting rights. The principle of one country one vote applies.

It shall have the following functions:

- 5.1. B.1** To approve the Regulations/statutes and by-laws and to discuss any proposed modifications/amendments of the Regulations/statutes and by-laws.
- 5.1. B.2** To express itself on the reports of the activity of the General Council and on the accounts of the Association.

- 5.1. B.3** To decide on the location of the next conference or any other event of academic importance.
- 5.1. B.4** To proceed to statutory elections.
- 5.1. B.5** To discuss and take decisions on the agenda items present at a meeting.
- 5.1. B.6** to decide on the dissolution and the liquidation of the Association
- 5.1. B.7** Provided the General Council has been properly called together, the representative delegates from half of the member Societies shall constitute a quorum.
- 5.1. B.8** Except, as otherwise provided in by these by-laws, the votes of the delegates representing a country at any meeting are entitled to one vote. In the event of a deadlock, the President of the SAAP shall have the casting vote.
- 5.1. B.9** Member Societies wishing to host a Conference or any other event of academic importance must make application to the Secretary General at least six months prior to the General Council and should provide supporting information.
- 5.1. B.10** **As SAAP will have its Secretariat in Colombo, Sri Lanka, therefore the President, Treasurer, Business Secretary will be elected from among the nominations forwarded by Physiological Society of Sri Lanka (PSSL) at the General Council and Students' Representative will be a postgraduate student or post-doc of excellent track record and with a vision to promote research amongst student body in SAARC Physiology community and will be elected by the General Council. The Secretary General and Joint Secretary will be elected by the General Council from amongst its members attending the General Council.**
- In the subsequent biennial meeting Conference when a new Executive Council will be elected President elected at the preceding General Council will be invited to serve as a member of Executive Council in the capacity of Immediate past-President so as to maintain continuity of the decisions made by the Council.  
(One time exemption will have to be exercised in the event of First Conference of Physiological Societies as there will be no President-elect at this time).
- 5.1/2** **Meeting of the General Council and Executive Council**
- 5.1/2.A** Members of Executive Council may attend meeting of the General Council. In the event of tie President or his nominee who has the casting vote.
- 5.1/2.B** Executive Council will ordinarily hold meetings at the time of the SAAP Congress/Conference and at the time of the Congress of the FAOPS.
- 5.1/2.C** Executive Council members who are unable to attend the meetings may nominate a substitute to represent their views at the meeting provided the Secretary General is

notified in writing. Attendance of five Members or their substitutes constitute a quorum.

**5.1/2.D** In between regular meetings, Association's business shall be carried on generally by correspondence either electronically, mail or fax or telephone. However, special meetings of Executive Council may be called at any time:

- a. By the President at his discretion.
- b. If the majority of Executive Council Members desire it providing in either event that **two** months notice is given and that the agenda are circulated at least one month before the meeting.

**5.1/2.E** Chair of the Standing Committees of the Association may be co-opted to the Executive Council to discuss the business of their committees without voting right.

## **5.2** **The Executive Council**

The Executive Council shall act as an Executive Body and shall comprise of following office bearers working in the university/medical colleges/research and health care institutions:

- President
- Vice Presidents (two from each member country of the SAARC) where a Physiology Society exists otherwise one senior physiologist will represent till the time a national Physiology Society is formed
- Secretary General
- Treasurer
- Business Secretary
- Joint Secretary
- Student's Representative
- Immediate Past-President

**5.2A** The President-elect shall be nominated by the Executive Council and elected by the General Council from the Vice-Presidents, Committee Chairs, or the President or Organizing Secretary of the on-going Conference at time of the election.

**5.2B** The President-elect shall assume the position of President of SAAP for two years after his/her election to serve a term of two years or till the next biennial conference is held but shall not be eligible for re-election. He/she shall remain on the Executive Council for a further term as immediate past-President.

**5.2C** The President shall preside over the meetings of Executive Council and of the General Council. He/she shall submit the report of Executive Council to the General Council.

**5.2D** The Vice-Presidents shall be ratified by the General Council from nominations put forward by the member Societies of each member country. These nominations should preferably be selected by previous correspondence within the country by the Member Society. The

vice-President shall serve for a term of two years, or until the next biennial Conference of the association. Each shall not be eligible for re-election or re-nomination and the Members Society to which each belong shall ordinarily nominate a Vice-President from its own Membership for the ensuing term. If a Vice-President withdraws from that position for any reason, replacement shall be appointed by Executive Council from nominations made from the representing Society of the country concerned. The appointee shall serve until the General Council meeting at the next biennial conference.

#### **5.2A Responsibilities and Functions of the Executive Council**

**5.2A.1** The Executive Council shall be the Chief Executive Organ of SAAP and shall exercise general supervision and overall control of all of its activities.

**5.2A.2** It shall act for and represent the SAAP in all matters.

**5.2A.3** It shall appoint from amongst members of the SAAP, a committee (s) for any special purpose or program as may be necessary.

**5.2A.4** It shall accept, suspend, cancel or restore membership of any person or member Society in accordance with the procedure laid down in by-laws.

**5.2A.5** After its election, the Executive Council shall draw up the program and be responsible for its implementation.

**5.2A.6** Secretary General shall maintain register of the Executive Council, office bearers of member societies and kept it updated, in which the names and complete contact details of all members of the SAAP i.e. its constituent Societies and individual members (where national Society is still to be formed) shall be entered, with an entry of the payment made/by each of them by way of donation or subscription, as the case may be.

**5.2A.7** All management and control of the affairs of the Association and all property moveable as well as immovable belonging to the Association shall be vested in the Executive Council, which shall administer it exclusively for promotion of the aims and objectives of the Association.

**5.2A.8** Executive Council should fix the date and time for holding the meeting of the General Council giving due notice.

#### **5.3 The Advisory Council**

**The Advisory Council shall act as an Advisory Body and shall comprise of a few members to be decided by the Executive Council in every term.**

**5.3A The members of the Advisory Council shall be nominated by the Executive Council for one term (may be extended to just another term) on the basis of the nominee's experience, expertise and continuous and regular involvement in the activities of the**

Association and the said nominations shall have to be duly approved by the General Council.

- 5.3B** The total member of the members of the Advisory Council shall not exceed five and their term shall be two years, in accordance to the term of the Executive Council.
- 5.3C** The members of the Advisory Council may be invited in the meetings of the Executive Council as invitee but they shall have no voting right.
- 5.3D** The members of the Advisory Council shall advise on any matter related to formulation of principles and/or programs and activities of the Association as and when necessary.
- 5.4** All members of the three Councils shall be Honorary and shall not charge any remuneration.
- 5.5** **Responsibilities and Functions of Office Bearers**

**5.5.1 President**

The President

- A.** Will ensure that the regulations/ by-laws are implemented in letter and spirit.
- B.** Keep himself/herself informed of all the activities of the SAAP.
- C.** Guide the office bearers and members in discharging their duties towards the Association.
- D.** Exercise the right of a casting vote when the house is equally divided in any of the meetings of the General Council or Executive Council or any of committee (s).
- E.** Preside over the meeting of the SAAP and its Executive Council.

**5.5.2 Vice President (s)**

- A.** He/she shall assist the President in carrying out his/her duties.
- B.** He/she will Chair the meetings in the absence of the President.
- C.** **If the President is unable to discharge his duties only because of health or any other personal reasons, the Executive Council shall have the power to delegate all or any part of his duties, to one or more of the Vice-Presidents. If the President has to relinquish his post permanently, only because of above stated reasons the President-elect assumes the position of President for the remaining tenure.**



### 5.5.3 Secretary General

- A. The Secretary-General shall be the Chief Executive of the Association and shall act in consultation with the President, **Business Secretary** and Joint Secretary and under advice of Vice President/s and be responsible to the Executive Council.
- B. He shall act as a driving force for initiating new programs/activities and liaise networking and collaboration at international level in all aspects of achieving SAAP goals and objectives.**
- C. In consultation with the President, the Secretary-General shall draft the agenda, call the meeting of the SAAP or the Executive Council in accordance with the provisions of the by-laws and be responsible for execution of all resolutions and directives of the Executive Council.
- D. He/she shall attend the meetings of the General Council and also of the Executive Council and keep a correct record of the proceedings of all such meetings.
- E. He/she shall conduct proceedings of the General Council.
- F. He shall conduct all correspondence on behalf of the Association, except on policy matters for which prior approval and instruction of the Executive Council shall be necessary.
- G. He/she shall maintain a regular communication with member Societies (at least once in 3 months) or as and when needed either electronically or through mail.

### 5.5.4 Treasurer

- A. Treasurer shall be from country hosting the SAAP Head Quarters and shall be in close contact with Secretary General and Business Secretary.**
- B. He/she shall verify all bills and vouchers for scrutiny and payment as per rules.
- C. He/she shall be responsible for the general supervision of the office and institutional services, if any, of the SAAP.
- D. He shall prepare the annual fiscal report (from April 01–March 31) of the Association and submit it to the Executive Council for approval.
- E. He shall be In-charge of the **finances and maintaining account/balance sheet** of the Association.
  - i. **The Treasurer and Business Secretary will operate (SAAP Bank Account) as joint signatory, under the guidance of the President and written instructions of the Secretary General.**

- ii. **Bank Account preferably be opened in an international bank with branches overseas.**
- iii. He/she shall receive and collect donations, subscription dues and other payment on behalf of the Association and will issue proper receipts thereof.
- iv. He/she shall maintain accounts of the Association in proper registers and present accounts to the Executive Council as and when desired by it.
- v. He/she shall prepare the annual budget and place it before the Executive Council for approval prior to its presentation before the General Council.
- vi. He/she shall be entitled to keep in petty cash for day to-day expenditure and the Executive Council shall fix the amount.
- vii. He/she shall be responsible for proper auditing of the account of SAAP by an auditor duly appointed by the Executive Council.

#### **5.5.5 Business Secretary**

- A. Business Secretary shall act as Coordination Officer.**
- B. He/she shall be from Head Quarters and shall act as Front Office of SAAP and be in close contact with SAAP Member Societies and SAARC Secretariat and perform activities as a Coordination Officer in close coordination with the Secretary General.**
- C. He/she will assist the Secretary General in carrying out his duties or any other responsibility assigned by the Executive Council.

#### **5.5.6 Joint Secretary**

He will assist the Secretary General in carrying out all his duties/responsibilities and any other responsibility assigned by the Executive Council.

#### **5.5.7 Student's Representative**

- i. He/she shall preferably be a post-graduate student and will be responsible for promoting the objectives of the SAAP within student body working in any of the discipline of physiological sciences.
- ii. He/she shall be expected to take lead in identifying/organizing scientific events/seminars/workshops of research and education interest with the guidance and cooperation of constituent Societies and Secretary General, SAAP as per its policies.

**5.6 Vacancies in Executive Council**

**5.6. A** A vacancy of an office bearer member in Executive Council occurring before the next election shall be filled by election from amongst the members of the General Council.

**5.6. B** The authority and competence of the Executive Council shall not be affected and its acts shall not be invalidated merely by reason of the existence of any vacancy in the membership of the Executive Council or its subcommittee.

**5.7 Term of Office**

The term of office of the Executive Council shall not exceed Two years **unless a specific provision is sought by bringing amendment in by-laws**

**Article 6**

**6.1** The SAAP shall be represented generally by the Executive Council or by duly appointed representatives of the Executive Council of a member Society.

**6.2** The Association can be legally committed by the collective signatures of the President or one of Vice-Presidents and the Secretary-General.

**Article 7**

The SAAP nominee for delegation to the IUPS or FAOPS General Assembly or Executive Council shall be the President, one of the Vice-Presidents or the Secretary General of the retiring Executive Council. The nominee shall be selected by majority vote at the Executive Council.

**Article 8**

**Adjourned Meeting**

In case a quorum is not formed within thirty minutes of the notified time of the meeting such a meeting shall stand adjourned. No fresh notice shall be needed for an adjourned meeting and the meeting shall be held on the same day after 10 minutes. No quorum shall require for an adjourned meeting.

**Article 9**

**9.1** Each constituent Physiology Society shall remit to the Treasurer of the SAAP an annual subscription proportional to the number of its Members, or the amount of subscription to be determined by the General Council. The subscription should be paid to the Treasurer not later than June 30 of each year.

- 9.2** Individual members shall pay entrance fee and periodic subscription fixed by the General Council.
- 9.3** Unjustified non-payment of subscriptions for two consecutive terms shall entail automatic suspension of voting rights. If the subscription from a Member Society or Individual Member remains unpaid for more than two consecutive terms, the matter shall be brought to the attention of the General Council. If the explanation is not satisfactory, this may entail suspension of the Membership. Restoration of Membership would require re-application.

## **Article 10**

Resignation of members from the SAAP may be affected by correspondence with the Executive Council. Resignation however shall take effect only at the beginning of the next regular meeting of the Association.

## **Article 11**

### **Standing Committees**

The Executive Council (office-bearers) as and when needed with majority vote may constitute standing committees consisting of such members of the group as it thinks appropriate so as to achieve the aims of the association and may delegate any of its powers to such committees.

#### **11.2.1A Research Committee**

This shall have a Chairperson nominated by Executive Council and a Secretary selected by the Chairperson, preferably from the same country as the main Secretariat of the Association. In addition there shall be not more than two representatives from each country nominated by the Chairperson and agreed upon their Societies.

#### **11.2.1B Education Committee**

This shall have a Chairperson nominated by Executive Council and a Secretary selected by the Chairperson, preferably from the same country, together with one representative from each country selected because of an interest in education.

#### **11.2.1C Finance Committee**

The Finance Committee shall consist of the following members, namely:

- a. The President
- b. Any two Vice-Presidents to be nominated by the Executive Council
- c. The Secretary General

- d. The Treasurer
- e. Business Secretary
- f. The Joint Secretary
- g. One member with experience in financial matter, to be nominated by the Executive Council
- h. The immediate Past-Treasurer.

The Treasurer shall be the convener of the Finance Committee

#### **11.2.1C1 Responsibilities and Functions of Finance Committee**

- a. The Finance committee shall advise on any financial matter that may appropriately be referred to it for opinion by any authority or body of the Association.
- b. The Finance Committee Shall actively coordinate amongst itself
  1. Before the 31<sup>st</sup> December every year and consider the annual statement of accounts for the previous financial year as prepared for submission to the General Council by the Treasurer and transmit the same with its recommendations to the Executive Committee for examination and approval prior to its transmission to the General Council.
  2. Before the 31<sup>st</sup> of January every year consider at a face to face meeting or at skype convened for the purpose the Annual Financial Estimates or Budget of the ensuing financial year as prepared by the Treasurer and having considered the same Estimates make recommendations pertaining to them which, with the said Estimates, shall be forwarded to Executive Council for examination and approval prior to transmission to the General Council.
  3. For the transmission of business, prepare financial and accounts rules with the approval of the Executive Council and subject to final approval of the General Council.
- c. The Finance Committee may call for any paper bearing on any financial proposal or any item of accounts under its consideration or in making its recommendations on the annual accounts or the financial estimates referred to in the paragraph(b).
- d. The Finance Committee shall maintain watch over the progress of income and expenditure provided for in the Budget and shall make such reports to the Executive Council, from time to time, as it may deem necessary on any matter affecting the finance of Association
- e. No expenditure, not covered by the Budget grant or in excess of the Budget provision, may be incurred without prior consideration by the Finance Committee.
- f. If the Finance committee so consider it necessary in connection with any matter under its consideration, it may, by resolution, appoint a small sub-committee and refer the matter concerned to such sub-committee for consideration and report to

be submitted to the finance Committee within such time as may be specified in the resolution.

- g. On receipt of the report of the sub-committee submitted under paragraph (f), the finance committee shall consider the matter in the manner referred to in paragraph (b).
- h. All matters shall be decided by the Finance Committee by the votes of the majority of the members present at a meeting.

#### **11.2.1D Meetings of the Finance Committee**

The Finance Committee shall ordinarily meet twice a year on such dates and at such times and places as the President may fix at a medium mutually convenient. The Treasurer in consultation with the President, Secretary General, Business Secretary and Joint Secretary shall convene such meeting. Not less than one month's notice shall be given of every such meetings except that in cases of emergency, the President may convene a meeting of the Finance Committee at shorter notice.

### **Article 12**

#### **Election**

- i. The meeting of the General Council shall be regarded as a General Body Meeting (GBM) and will be the ultimate Electoral College for SAAP.
- ii. Every member of the General Council shall have one vote at its meeting.
- iii. Nominations to replace retiring office bearers of the Association may be put forward by a member and seconded by another member or as per exceptions for the position of Vice Presidents.
- iv. The office-bearers shall be elected for a term of two years i.e. commencement of the Biennial conference of the Association.
- v. Elections for the office-bearers shall be held during the General Council Meeting at the **Biennial** Conference of the Association.
- vi. Elections shall be carried out either by balloting procedure **or by a show of hands** to be decided by the office bearers with consultation.
- vii. Voting by a show of hands or by the result of a ballot will be determined by a simple majority. In the event of a tie, the President of General Council i.e. the GBM shall have a casting vote.
  - viii. When voting is to be done by ballot, appropriate ballot papers shall be distributed to all the members of the General Council during the business meeting at which the result shall be decided. Ballot papers shall be enclosed in an envelope and endorsed by the name of the voting members and

should be handed over to the Secretary General before counting has commenced.

- ix. To vote in a ballot, a member must write name of the candidate in the space(s) provided on the ballot paper. Members not wishing to cast a vote should not make entry on the ballot paper.
- x. Counting in a ballot will be carried out by the retiring office-bearers of the Executive Council attending a General Council meeting at which balloting takes place. Their decision on the validity of ballot papers, and the number of voted cast shall be final. Proceeding of the election will be conducted by a most senior Vice- President in consultation with the President.

### **Article 13**

#### **Language**

The official language of the association shall be English.

### **Article 14**

#### **Amendment of Regulations and by-laws**

- 14.1** Proposals for changes in the Regulations and by-laws shall be entertained by the General Council only after prior notice in writing to the entire Membership of the General Council has been made and the matter included on the agenda. Such proposals must be forwarded to the General Secretary in writing at least six months before meeting of the General Council, so that the proposal may be circulated beforehand to all Members Societies at least three month before the meeting.
- 14.2** A two-third majority vote of the delegations present at the General Council shall be required for approval of any amendments to these Regulation/statutes and by laws.

### **Article 15**

#### **Review of SAAP by-laws**

The by-laws of SAAP will be subject to review after every four (04) years.

### **Article 16**

#### **Dissolution and Liquidation**

- 16.1** The decisions of dissolution of the Association shall be taken only on majority vote of at least three quarters of the delegations present at a properly constituted meeting of the General Council.
- 16.2** Upon of dissolution, the General Council shall decide on the disposition of the assets of the SAAP and shall elect persons charged with carrying out the liquidation.

**Past- Executive Councils**

**(2008-2010)**

**(2010-2012)**

**Founding Members**